

# GMS PCI Compliance Program Summary

## SAQ B

### Why

As a merchant who accepts credit cards, you are now required to adhere to the Payment Card Industry Data Security Standard (PCI DSS)—a set of requirements designed to ensure all companies that accept, transmit, process, or store credit card information maintain a secure environment. This includes debit, credit, and pre-paid cards from the five major brands including Visa, MasterCard, American Express, and Discover.

As your payment processor, it's our responsibility to validate your compliance with these requirements. GMS has created a simple PCI Compliance program that will get you compliant, and keep you compliant, while saving you both time and money.

### What

Here is an overview of the GMS PCI Compliance Program:

#### ***GMS Responsibilities***

- GMS identifies which specific requirements apply to you. Based on our information you need to complete Self-Assessment Questionnaire (SAQ) B.
- GMS assists you with completing SAQ B in a timely fashion.
- GMS provides you with written security policies if no documented policies are in place.
- GMS sends you annual reminders to ensure on-going deadlines are met to stay compliant.
- GMS reports your compliance to the card brands based on the specific schedule for each.
- GMS stays current with changing requirements and/or updated forms.

#### ***Merchant Responsibilities***

To ensure PCI Compliance deadlines are met, it is critical that GMS receives all requested information and forms by the due dates given. If compliance deadlines are missed due to failure to provide the requested information, or take the actions directed by GMS in a timely fashion, *you will be charged a non-compliance fee of \$19.95 for every month you are not compliant.* The following are the general items that will require your involvement:

- Sign and return completed questionnaire by date provided.
- Keep GMS updated regarding any changes to terminal model or connectivity to the Internet.

